Tender Document

For

Substation Maintenance, Electrical repairing & Maintenance Work

At

State Data Center, Near Police Control Room, Civil Lines, Raipur – 492 001

(Tender No.03/CEO/ CHiPS/O&M/2015)

(All pages of this document except for Commercial-bid to be submitted in original duly signed on each page along with the technical bid Envelope. The Commercial bid in original is to be enclosed in a separate sealed Envelope)

CHhattisgarh infotech & biotech Promotion Society (CHiPS)

State Data Centre Building, Near Police Control Room,
Civil Lines, Raipur, Chhattisgarh–492001
Tel.: +91-771-4014158
Email:ceochips@nic.in, Website:www.chips.gov.in

INVITATION FOR BIDS

Chhattisgarh InfoTech & BioTech Promotional Society invites sealed bids, under two Envelopes system, from bidders for **Substation Maintenance, Electrical repairing & Maintenance Work** at the State Data Center Building as per followings schedule:

Items	**Description**
Scope of Work	**Substation Maintenance, Electrical repairing & Maintenance Work**
Cost of Tender Document	Rs.1000.00 (non-refundable) by Demand Draft
Tender Document	Tender Document can be downloaded from the www.chips.gov.in & www.cgstate.gov.in from 20/01/2015
Last date of submission of Bid	10/02/2015 up to 3.00 p.m.
Date of opening of Technical Bid	10/02/2015 at 3.30 p.m.
Date of Opening of Financial Bid	To be informed later
EMD	Rs. 20,000/- (Rupees Twenty Thousand Only) in the form of Demand Draft payable to CEO, CHiPS, Raipur
Note: The bidder's may visit the site (SDC Building) and understand the condition of the Existing equipment and work required before quoting in the tender at their own cost.	

Technical Bid

Instructions to Bidders

1. The tender is to be submitted in two separate sealed Envelopes and further sealed in one Envelope mentioning thereon the **Envelope No.1** and **Envelope No. 2** and contents as indicated below:

   a. **Envelope Number-1** (Pre-qualification Bid/Technical Bid)

   Cover forming Envelope -1 of the Tender shall be super scribed with words **Technical Bid of "Tender for Substation Maintenance, Electrical repairing & Maintenance Work at SDC, Raipur"** along with tender number and due date.

   Envelope number-1 EMD, Tender fees Qualification documents along with the tender document duly filled up and signed by the Bidder on each page after affixing rubber stamp of the firm/company. Any cutting should also be authenticated by the Bidder/authorized signatory of the bidder against his/her full signatures.

   b. **Envelope Number-2 (Commercial Bid)**

   Sealed cover forming Envelope -2 of the Tender shall contain **Commercial Bid in the prescribed Performa** which should be super scribed with words **"Tender for Substation Maintenance, Electrical repairing & Maintenance Work at SDC, Raipur"** along with tender number and due date.

2. Both the Sealed covers containing Envelope -1 and Envelope -2 shall be put in another third Envelope and sealed properly super scribing the words "Tender for Checking, repairing and troubleshooting for complete electrics of SDC Building and its Substation Maintenance Work at SDC, Raipur" along with tender number and due date, addressed to the CEO, CHiPS, State Data Center, Civil Lines, Raipur-492001 and submitted in the office of CHiPS **on or before date mentioned in Invitation for Bids.** Any tender received after the prescribed time will not be accepted/ considered for opening.

3. **Award of Contract-** The CHiPS will evaluate all document submitted by bidder in technical bid and after qualifying in technical bid the prices bid of successfully qualifying bidder's will be opened. The CHiPS will award the contract to Lowest value (L1) quoted fin financial proposal.

4. **Signing of Work Order–**The CHiPS will issue the work order to successful bidder with terms and condition for execution of work mentioned in this tender document. The contractor needs to intimate CHiPS about acceptance of all the terms and conditions in the work order in writing duly signed by proprietor/partner or authorized signatory.

5. For any further details/clarifications, may please contact the CEO CHiPS , State Data Center, Civil Lines, Raipur-492001 (Telephone No. 4014158 e-mail: ceochips@nic.in).

6. **Eligibility Criteria for Pre-qualification**

   a) The contractor should have been in the business of Building electrical maintenance and operation **for at least 3 years** with an average annual turnover in Electrical Operation and Maintenance alone of **at least Rs.10,00,000.00 (Rupees Ten Lakh Only)** during the last three years (2011-12 to2013-14). In support of the above, the contracting firm should furnish the following documents along with Prequalification bid.

b) The bidder should be an 'A/B/C' Class Electrical Contractor having experience of Installation of 500 KVA, 11/0.44 KV Sub Station, Internal or External Electrification.
c) The bidder should have executed at least one single order of 4 Lakh for Electrical installation and maintenance work should include substation work at any government/PSU office during the last three year (2010-11 to 2012-13)
d) The bidder should deposit EMD amount of Rs. 20,000 in the form of DD by and nationalized/ schedule bank in favor of CEO CHiPS, Raipur.

6. The Bidder should submit the following documents along with the tender:

(a) Profile giving complete details about the firm, including period for which it is in the business, duly signed by an authorized person(s).

(b) Annual accounts of the firm for last three years duly certified.

7. The Bidder should have full knowledge of handling HT/LT line. He should have staff having professional qualification in Electrical Maintenance (minimum a diploma).

8. The track record of the contracting firm/contractor should be clean and should not have any involvement in illegal activities or financial misappropriation /frauds etc.

9. The contracting firm/contractor should deposit EMD along with Envelope - 1 of the tender. The EMD shall not carry any interest. The EMD of the unsuccessful contracting firms would, however, be refunded only after finalization of the tender process.

10. The authorized person of the contracting firm/contractor must put his signature on all the pages of the tender documents invariably in having accepted all the terms and conditions in respect of this tender work.

11. The bidder must be registered with Provident Fund, ESI, and Sales Tax/Central Sales Tax and Service Tax department and should have PAN/TAN from Income Tax Department.

12. The details of the establishment (names, addresses, telephone no. etc.) where Electrical and Maintenance Work services are currently being rendered/have been rendered, with value and period of the contract for last 3 years.

13. Certificates from the clients regarding the quality and duration of services rendered during the last 3 years shall also be furnished.

14. It may be noted that tenders not accompanied by any of above documents will be liable for rejection.

15. CHIPS reserves the right to reject any or all offers without assigning any reason thereof.

16. Any changes, addition or deletions in the tender will be available on the website www.chips.gov.in & www.cgstate.gov.in no separate written communication will be circulated.

General Information about Bidder

1	Tender Fees Details.	
2	EMD Details DD No and Date: Amount in Rs. Name of the Bank:	
3	Name and Address of the Bidder	
4	Contacts:	
5	Telephones:	
6	Fax:	
7	E-mail:	
8	Mobile No:	
9	Category of the Bidder (Whether company, partnership firm or Proprietary concern)	
10	Name of Chief Executive Officer/Partner/Owner and Telephone No.	
11	Registered as a Electrical Contractor	A/B/C
12	Year of Establishment	
13	Service Tax Registration No.	
14	Income Tax PAN/GIR No.	
15	EPF No.(enclosed certificate)	
16	ESI No.(enclosed certificate)	
17	Yearly Turn over of the Last 3 years.	
18	Name and Address of the Banker	
19	List of major Clients and the size of orders Executed	

Letter for Submission of Tender

To,
The CEO,
Chhattisgarh Infotech & Biotech Promotional Society (CHiPS),
State Data Centre Building, Near Police Control Room,
Civil Lines, Raipur,
Chhattisgarh–492001
Tel: + 91 – 771 – 4014158
Fax: + 91 – 771 – 4014158

Dear Sir,

With reference to the tender invited by you for the following work of, **Tender for Substation Maintenance, Electrical repairing & Maintenance Work** at the State Data Center.

1. I/We do hereby offer to execute the work under contract at the respective rates mentioned in the commercial bid. I/ we have seen the site, understood the conditions of contract and I/we agree to execute the work as per specifications.

2. I/We have deposited earnest money of Rs. _____/- (_____) by demand draft which amount is not to bear any interest.

3. I/We do hereby agree that the amount of EMD shall be forfeited by you in the event of the tender is accepted and I/we fail to execute the contract when called upon to do so.

4 I/We understand that you are not bound to accept the lowest or any tender that you have received.

5. I/We hereby declare that my/our firm has never been involved in any illegal activities and never been charged for financial misappropriation/fraud/embezzlement etc. Nor any criminal case is pending against me/us, my/our firm in any court of law.

6. I/We verify that all details furnished above are true and correct to the best of my/our knowledge and belief. I/We understand that in case of furnishing of any false information or suppressing of an material information, the bid shall be liable for rejection besides initiation of penal action by CHIPS, as it deems fit.

Yours faithfully.

Signature of Contractor/ Authorized
signatory (Seal)

Place…….

Date……..

Schedule –A

Scope of work for Substation Maintenance, Electrical repairing & Maintenance Work at SDC, Raipur

A. ELECTRICAL MAINTENANCE WORK AT SDC

Engagement of one permanent staff for day shift (9:30 AM to 5:30 PM) for checking**,** repairing and maintenance of complete electrical of the building the replacement of defective and damaged material at SDC. The damaged/ unrepaired items will be provided by CH*i*PS.

1. The person will be deployed at SDC building and will be present 30/31 days in a month.
2. Checking ,repairing and maintenance of electrical system at SDC Building, Operation and maintenance work for 500 KVA Platform mounted substation and its component.
3. Independent personal for immediate operation if DO Fuse blown out at substation.

4. The contractor shall be responsible for maintaining the cleanliness of control room and S/S Yard.

5. If any major/minor breakdown will come after duty hours than any person (bidder will provide) will attend the call and repair the compliant with in 2 hours from call raised by SDC/CHiPS officers.

6. The bidder will not provide maintenance support inside the State Data Centre (SDC) at 1st Floor. The Data Centre Operator M/s. Sify will be providing maintenance for the same.
7. The attendant /Operator on duty will not allowed any outside person to enter in the sub-station yard to handle any equipment and telephone etc.

S. No.	Description	Qty	Unit
1	Engagement of one permanent staff for day shift (9:30 AM to 5:30 PM) for checking ,repairing and maintenance of electrical wiring, panels, Electrical Sub-station, electrical equipments and complete electrical accessories (Except Air Conditioner, UPS, DG Set and lift system) of the State Data Center at Civil Lines ,Raipur	1	Job

2	Annual Maintenance Charges including Preventive and corrective Maintenance for Electricals at SDC Building during in a year.	1	Job

6 Manner of Execution of Work: :-

- As the operational work is of technical nature, therefore, the contractor will deploy Attendants/Operators whose minimum qualification will not be less than HSSC passed with ITI in Electrical trade.
- One permanent operator has to be deployed in regular shift i.e. 9:30 to 17:30 Hrs for all the days in a month.
- The attendant/Operator's duty shall be confined to inside of the State Data Center campus at Civil Lines, Raipur only.
- Required safety appliances and tool for working like hand gloves, Screw driver, Pliers, Discharge rod and torches with cell will be provided by the contractor.
- In case any MCCB trips or Drop out fuse blown at substation, it will be charged after 5 minutes by the attendants/Operator after ensuring the safety of man and machines. If in case any serious fault occurs then he will inform to officer in charge responsible for maintenance and will take action as per their advice/instruction.
- Attendant/operator will be in regular touch with DCO BMS Team/CHiPS and a proper co-ordination is required during power fail or in stand by supply Mode.
- The attendant/Operators deployed by contractor will not be authorized to issue or receive any permit to work on live line & also to climb on the structure or pole. Before working on any electrical apparatus safety zones/precaution to be taken.
- The contractor shall be responsible for maintaining the cleanliness of sub-station, Electrical room inside the building and all electrical panels at building.
- The work related of routine maintenance, modification, troubleshooting and repairing should have a proper records and contractor has to take permission from electrical-in-charge of the data center (CH*i*PS).
- Contractor has to give man-power support for any electrical modification, Wiring, etc work inside the building and the material/material cost will be provided by CH*i*PS.
- All the electrical vital parameter are being watched regularly at State Data Center, Contractor has to give solution if any issue identified from the above regular checking of system electrical parameters.

7. All the Tools and testing equipment has to be provided by the Contractor.

B. MAINTENANCE WORK FOR PLUMBING

1. The bidder should provide Plumber and helper for plumbing work in SDC on as and when basis.
2. The CHiPS will provide the cost for man day basis for plumbing work.
3. The Plumber and Helper will do maintenance for existing plumbing work and material will be provided by CHiPS. If any new Installation is required than it will be done by same person on per day basis.
4. The contractor will provide all necessary tools and tackle (including ladder etc.) to plumber and helper.

C. MAINTENANCE WORK FOR CARPENTER

5. The bidder should provide Carpenter and helper for carpenter work in SDC on as and when basis.
6. The CHiPS will provide the cost for man day basis for carpenter work.
7. The Plumber and Helper will do maintenance for existing carpenter work and material will be provided by CHiPS. If any new Installation is required than it will be done by same person on per day basis.
8. The contractor will provide all necessary tools and tackle (including ladder etc.) to plumber and helper.

Schedule – B

General Terms and Conditions for Substation Maintenance, Electrical repairing & Maintenance Work at SDC, Raipur

1. **Damage to the articles in the premises:**
   The Contractor shall be responsible for any damage to the Safe Fixtures Furniture and other installations under their possession in the Building & Campus or the substation in normal course or during the course of any work under progress which in the opinion of CHiPS is due to negligence or carelessness or any fault on Contractor's part or that of its Manager or Workmen or Agent. Contractor shall be liable to pay to CHiPS such amount in respect of such damage as may be assessed by CHiPS or any officer/staff authorized in this behalf.

2. **Personal Supervision:**
   It will be Contractor's responsibility to ensure that the obligations under the terms of this agreement are duly performed and observed by the contractor and their staff.

3. **Complaints and Improvements:**
   The Contractor has to record properly and solve the complains related to electrics and electrical appliances

4. **Settlement of Accounts:**
   Tax deduction at source will be done as per the Govt. rules. The amount equivalent to any damages/loss etc. caused to CHiPS by the workmen employees of the Contractor or any other charges (penalties and other deduction etc.) will be recovered by CHiPS or as decided by CHIPS

5. **Summary Termination of the Contract:**
   In the event of instances of gross misbehavior, theft, burglary, moral turpitude, misuse of the substation area etc. by the Contractor or by any staff of the Contractor or agent of the Contractor, CHiPS may forthwith terminate this Contract summarily without any notice to Contractor and Contractor shall have no claim whatsoever against CHiPS or any of its Officers in consequence of such termination.

6. CHiPS shall have the right to withhold/deduct any reasonable sums from the amounts payable to the contractor under this contract, if the contractor commits breach of any of the terms and conditions or fails to perform to the satisfaction of CHIPS and the quality of performance of contract with regard to electrical and building electrics operational maintenance is found unsatisfactory. Besides, CHIPS shall also have the right to terminate this agreement as per the conditions given below:

   a. The agreement shall be terminated without notice on gross violation or by efflux of time. It may be terminated on account of un-satisfactory services by Seven Days notice at the option of CHiPS.
   b. On termination of contract by CHIPS for any reason whatsoever, CHIPS shall be entitled to engage the services of any other person, agency or contractor to meet the requirements without prejudice to its rights including claim for damages against the contractor.

8. **Contractor to vacate the site on Termination/Expiry:**
   Immediately on the termination or expiry of this contract, the Contractor and its employees and agents shall peacefully vacate the premises and handover to CHiPS all articles, equipment, furniture and fixtures belonging to CHiPS and entrusted in its custody and shall remove all its stores and effects. In case of default, CHiPS shall be entitled to enter into the

same or remove the stores or the effects wherever lying of the Contractor and to dispose of the same by sale or otherwise without being liable for any damage.

9. Licenses and Registrations:

(i) The Contractor should obtain the requisite license under Contract Labor Act (Regulation and Abolition Act, 1970) and amended from time to time issued by the concerned Labor Department for running the establishment.

(ii) The Contractor shall register with the Registrar of concerned State Body and shall abide by State Labor/Government of India (Ministry of Labor) Rules and Regulations and all other Statutory Acts/Regulations and rules relevant to this contract including Works Contract Act, Minimum Wages Act,1950 and amended from time to time, Payment of Wages Act,1935 and amended from time to time, Provident Fund Act, ESI Act and such other Statutory Enactment, Rules and Regulations laid by the Government and local body in force, coming into force which may apply to this agreement. The Contractor shall indemnify the CHiPS against risks and damages arising out of the default on the part of Contractor due to negligence or non-compliance of any of the aforesaid rules, regulations etc. laid down by the Government and other statutory authorities from time to time.

(iii) The Contractor shall comply with all requirements of law with regard to the provision of labor and ensure that an appropriate license from the Authorities is obtained. It shall be the responsibility of the Contractor for furnishing necessary Statutory information/documents in proof of the above whenever called for by CHIPS

(iv) The Contractor should take all precautionary measures to ensure the safety of the workmen employed by it and CHiPS will not be responsible in case of any eventuality.

(v) The Contractor shall keep CHiPS indemnified against all the claims and liabilities, if any, mentioned in clauses (i), (ii), (iii) and (iv) as aforesaid.

(vi) The Contractor shall keep all its assets & workmen/employees properly insured and in case of any mishap CHiPS Ltd shall not be liable / responsible for any damages payable on these account.

10. Disputes Resolution:

All questions, disputes and/or difference arising under or in connection with this agreement or in any way touching or relating to or concerning the construction, meaning or effect or the terms herein, shall be referred to the sole arbitration of Secretary (IT & BT), Govt. of Chhattisgarh. The award of the arbitrator so appointed shall be final and binding. All disputes shall be jurisdiction of courts of District Raipur only.

13. Contract period.

1) The Checking, repairing and troubleshooting for complete electrical of SDC Building and its Substation Maintenance Work for a period of 2 Years from date of signing of the contract.

14. Payment Term

1) CHiPS will pay 12.5% per quarter for amount quoted for Annual Work in Eight Installment at the end of every quarter on satisfactory performance.
2) CHiPS will pay man days charges for Plumbing and Carpenter work at the end of every month on satisfactory performance

15. Penalty Clause

1) If the contractor shall not attained the fault or any maintenance work within 10 to 15 min from the time of fault, than 1% of total order value per week will be deducted from final payment.
2) If any damage or accident took place due to negligence than 0.5% penalty from Particular QGR will be deducted. Total penalty under Annual Maintenance Work will caped up to 10% of QGR payment.

16. Miscellaneous:

(i) The Contractor shall not be allowed to carry away any material/item out of the Building & Campus without the prior permission of CHiPS. The Contractor shall co-operate with the other Contractors working in the Building & Campus.

(ii) The disposal of scrap/cartoons of electrical materials related to work in the substation or any area inside the Building & Campus will not be dumped or left unattended anywhere in the Building & Campus and will be disposed off outside the Building & Campus properly on same day basis without fail.

(iii) For the purpose of conducting the Checking, repairing and troubleshooting for complete electrics of SDC Building and its Substation Maintenance Work the staff deployed shall be of good health and character. They should also possess quality of pleasant behavior, obedience and should be Non-Smoker/Non-Gutkha/Pan Chewer. They should be conversant with Hindi and colloquial English. The contractor will exercise due diligence and care with respect to the identity and past record of such employees including Police verification and shall furnish records resorted to by him to CHiPS as and when desired by the later.

(iv) The Contractor must ensure that his entire staff observe cleanliness and are properly dressed in clean uniform with prescribed identity cards during service hours. The Contractor shall incur the cost of uniform and I-Card to his employees.

(v) The Contractor should take all precautionary measure to ensure the safety of his workmen and CHiPS shall not be responsible in case of any eventuality. The insurance indemnification of his workman against any eventualities shall be primary and sole responsibility of the contractor.

(vi) CHIPS reserve the right to reject any particular workman/staff employed by the Contractor under contract with it without assigning any reason thereof. Such staff will have to leave the Building & Campus at short notice and will be replaced by the suitable substitute.

(vii) The Contractor shall furnish a detailed list of his employees along with their addresses, photo identity to the designated officer of CHiPS.

(viii) Any change in staff of the Contractor must be informed to the administration of CHiPS.

(ix) The workmen/staff engaged by the Contractor shall not have any right/claim over the facilities enjoyed by CHiPS Ltd employees, participants etc.

(x) The entire workforce to be provided by the contracting firm/contractor shall be on the pay roll of the contracting firm/contractor and they will not be treated as staff of CHiPS for any purpose. Their Wages, EPF, as per rules of the Government shall be the sole responsibility of the contractor.

(xi) The Contractor will undertake to render the specialized first class services to CHiPS as

per the requirement and satisfaction of CHIPS from time to time. The existing services to be rendered and covered under this agreement have been set out in the scope of work at Schedule "A", and general terms and conditions at Schedule "B".

(xii) The contractor and all his employees shall at all time during the continuance of the agreement obey and observe all directions and instructions which may be given by CHiPS concerning in respect of the Checking, repairing and troubleshooting for complete electrics of SDC Building and its Substation Maintenance Work.

(xiii) In case the contractor assigns or sub-contracts this contract without written approval of CHiPS or attempts to do so, CHiPS shall have the right to terminate the agreement without giving any notice to the bidder.

(xiv) The Designated Officer of CHiPS shall be the sole authority to judge and decide on the quality of the services rendered by the contractor. All questions relating to the performance of the obligations under the agreement and all the disputes and differences which shall arise either during or after the agreement period or matters, arising out of or relating to the agreement or payments to be made in pursuance there shall be decided by CHiPS. The contractor hereby agrees to be bound by the decisions of CHIPS.

(xv) The Contractor will be required to deposit a security deposit of Rs. 20,000/-(Rs Twenty Thousand only) in the form of Demand Draft of a Nationalized bank in favor of CEO CHiPS or the EMD submitted by the contractor in the Technical Bid will consider as a security deposit for the contract. The security deposit would be appropriated towards loss or damages caused by the contractor or the amount of value of shortage or breakage in the items entrusted to the contractor or items under care taking with the bidder or any other liability of the contractor. No interest shall be payable by CHiPS on EMD/Security deposit.

(xix) The contractor shall bear all the costs and expenses in respect of all charges, stamp duties etc, relating to this agreement.

(xx) Notwithstanding anything contained herein before, it is agreed that CHIPS shall have the right to alter, modify and or add such other terms and conditions considered necessary and the contractor in such case shall abide by the same.

(xxi) The contractor shall be responsible for general cleanliness, hygiene of the portion occupied by them in the substation and also furniture and fixture therein.

(xxii) The contractor shall maintain highest standard and quality in the services. CHiPS shall also have the right to insist on getting any service of maintenance, which has already been performed if the same was not carried out to the satisfaction of CHiPS.

(xxiii) The safety appliances, equipments are to be provided by the contractor and cost thereof shall be borne by the contractor. It is responsibility of contractor that the assigned staff is adopting proper safety precautions, using proper ISI marked safety appliance and permitted to work only on the ground at assigned spots only. This staffs is not permitted to work on live lines. Tool provided should be as per specification contained in Electricity Supply Act./Electricity Supply' Act. 2003 and shall be Complying with ISI standards.

(xxiv) Person having valid 'Identity card duly approved by Engineer ln-charge will only be allowed to enter in the CHiPS premises. The expenditure on preparation of Cards will be on contractor.

(xxv) If more than 3 persons are change during the contract period it will be treated as breach of contract and security will be forfeited in this regard. The change of person will be allowed only once.

(xxvi) All statutory formalities and payment towards insurance & enforcement of labor low is to be keep complied during contractor period by the Contractor.

(xxvii) All the staff engaged by the Contractor, must be ITI passed in Electrical or Wireman Trade. There ITI certificate shall be produced on the day of commencement of work.

(xxviii) The staff deployed for work should have sufficient experience of doing such jobs.

(xxix) The persons assigned should come in Uniform as laid by CHiPS. The contractor should provide uniforms to their employee.

(xxx) Staff should be provided with Mobile phone facilities. The accepted rate is inclusive of these facilities.

(xxxi) The accepted rate as in Schedule - A shall remain unchanged throughout contract period. Also no additional amount is payable for working and Holiday/Additional hours, if any.

(xxxii) For any unforeseen happenings/accidents/causalities, liability lies on part of contract. CH*i*PS will not bear any compensation whatsoever in any case.

(xxxiii) All the Attendant/Operator will be employed by the contractor and there shall be no master and servant relationship between the workers and the CH*i*PS.

(xxxiv) The Contractor will be liable for due observation and implementation of the statutory conditions or requirements of labor laws as applicable to him as well as to his workers.

Commercial Bid

To
The CEO,
Chhattisgarh Infotech & Biotech Promotional Society (CHiPS),
State Data Centre Building, Near Police Control Room,
Civil Lines, Raipur,
Chhattisgarh–492001
Tel: + 91 – 771 – 4014158
Fax: + 91 – 771 – 4014158

Reg. - Tender for **Substation Maintenance, Electrical repairing & Maintenance Work** at SDC– Commercial Bid.

Sir,

This has reference to your tender for Substation Maintenance, Electrical repairing & Maintenance Work at SDC followed by my technical bid. I have read all the terms and the conditions as stipulated in the technical and commercial bid. I am ready to execute the Work order as mentioned in the tender documents. I have gone through all the terms and conditions contained in the agreement and already given my acceptance for it. I confirm that I fulfill the eligibility criteria as stipulated by you in the tender.

I offer my rate in INR as under:

S. No.	Description	Qty.	Unit	Rate (Rs. Per Unit)	Taxes	Total Amount in INR (Inclusive of All Taxes)
1	Per Year Engagement Charges of one permanent staff for day shift (9:30 AM to 5:30 PM) for checking ,repairing and maintenance of electrical wiring, panels, Electrical Sub-station, electrical equipments and complete electrical accessories (Except Air Conditioner, UPS, DG Set and lift system) of the State Data Center at Civil Lines ,Raipur	2	Year			
2	Annual Maintenance Charges including Preventive and corrective Maintenance for Electricals at SDC Building during in a year.	2	Year			
3	Per Man Day Charges for Plumber	1	Man Day			
4	Per Man Day Charges for Plumbing Helper	1	Man Day			

5	Per Man Day Charges for Carpenter	1	Man Day			
6	Per Man Day Charges for Carpenter Helper	1	Man Day			
	Grand Total in Figure (INR)					
	Grand Total in Words (INR)					

Seal and Sign of Authorized Person

Company Name

Date

Place