REQUEST FOR PROPOSAL (RFP)

For

Supply, Installation and Maintenance of UPS Batteries under CG SWAN Project

CHhattisgarh infotech & biotech Promotion Society
(CHiPS)
SDC Building, Civil Lines,
02nd floor, Near Civil Lines Poice Station, Raipur, Chhattisgarh– 492001

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SHORT TITLES USED IN THE TENDER DOCUMENT

1.	**Bidder**	Bidder means the Original Equipment Manufacturer (OEM) who makes a formal offer in pursuance of the Tender floated either directly or through a single authorized distributor.
2.	**Successful Bidder**	Successful Bidder means the Bidder who becomes successful through the Tender process.
3.	**Day**	A day means a calendar day
4.	**Authorized Service Centre**	Authorized Service Centre means a Service Centre run by the Bidder (Or through another party by entering into a valid commercial contract)
5.	**Cost**	Cost means the total cost to be incurred towards the purchase of Battery and also include charges to be incurred towards maintenance of Battery in the warranty period.
6.	**Purchaser**	Purchaser means the Government of Chhattisgarh for whom the procurement is made through this Tender.
7.	**CHiPS**	Procurement agency on behalf of Government of Chhattisgarh
8.	**Commissioning**	Commissioning includes proper battery installation, connection, voltage level check, charging and discharging check and proper output to the UPS
9.	**End user**	End user means the person to whom the Battery is actually delivered for use.

1. IMPORTANT NOTE & TENDER NOTICE:

CHiPS invite Request for Proposal (RFP) for Supply, Installation and Maintenance of Batteries under CGSWAN Project. All bids should be addressed to:

CEO, CHiPS,
Office of CHiPS, SDC Building, Civil Lines,
2nd floor, Near Civil Lines Police Station, Raipur, Chhattisgarh– 492001.

Bids received after the due date will be rejected.

The document can be downloaded from https://eproc.cgstate.gov.in and www.chips.gov.in. The tender document fee shall be paid online during bid submission. The parties are advised to study the document carefully. Submission of response to this Request for Proposal shall be deemed to have been done after careful study and examination of this document with full understanding of its implications.

Bidders must ensure that they submit all the required documents indicated in the RFP document without fail. Bids received without supporting documents for the various requirements mentioned in the tender document are liable to be rejected at the initial stage itself. The data sheet for the battery should be submitted by the Bidder for the scrutiny.

CHiPS reserve the right to accept or reject in part or full any or all the offers without assigning any reasons.

2. INTRODUCTION

ABOUT CHİPS

CHİPS, a Registered Society promoted by the Government of Chhattisgarh, is the nodal agency and prime mover for propelling IT growth and implementation of IT plans in the State.

CHİPS is involved as State Designated Agency (SDA) in NeGP MMP's implementation of some mega IT Projects like CHOiCE, e-Procurement, SDC, SWAN, Wi-Fi, Digital Secretariat, SLCM, GIS and CSCs. A professional approach is being adopted for the implementation of IT Projects using the services of e-governance experts and consultants from corporate and academia.

ABOUT THIS REQUEST FOR PROPOSAL (RFP)

The Government of Chhattisgarh has decided to replace the battery set at various CGSWAN PoP Locations in the State of Chhattisgarh under CG SWAN Project. The batteries will be procured in a transparent manner through competitive bidding process. .

CHİPS invite Request for Proposal (RFP) for supply installation & maintenance of UPS batteries at various locations under CG SWAN Project in the State of Chhattisgarh as per the Technical specification given in this Tender document for supply as above.

3. SCHEDULE OF RFP

1	**Tender No.**	**02/CEO/CHİPS/BATTERY/2016**
2	Scope of Work	Supply, Installation and Maintenance of UPS batteries under CGSWAN Project
3	Name of the tender issuer	CEO, **CHİPS**
4	Date of issue of tender document	18 March 2016
5	Last Date for Submission of Bids	11 April 2016, 12:00 PM
6	Date of Opening of Technical Bids	11 April 2016, 12:30 PM
7	Date of Commercial Bid opening	To be informed later through e-mail and telephone (Bidder should furnish the mobile number and e-mail of one authorized representative)
8	Submission & Opening of Bids	Online on https://eproc.cgstate.gov.in
9	Address of Communication	Office of **CHİPS**, SDC Building, Civil Lines, 02nd floor, Near Civil Lines Police Station, Raipur, Chhattisgarh–492001
10	Earnest Money Deposit (EMD)	Rs.2,50,000/- (INR Two lakh fifty thousand only) in form of Demand Draft (DD) or Bank Guarantee from Nationalized / Scheduled Bank in favour of CEO, CHİPS payable at Raipur

4. ELIGIBILITY CRITERIA

This RFP is open to all SMF Battery OEM's or their single Authorized Representatives within India, who are eligible to do business in India under relevant Indian laws as in force at the time of bidding and meeting or exceeding all of the minimum Qualification criteria.

The Bidder must possess the requisite experience, strength and capabilities in providing the services necessary to meet the requirements as described in this tender Document. The Bidder must also possess the administrative capability, technical know-how and the financial wherewithal that would be required to successfully undertake the execution of orders during the for the entire period of the Contract.

Any Bidder not meeting even one of the qualification criteria as mentioned below shall be summarily rejected. The Bidders shall enclose documentary evidence for fulfilling the Eligibility in the Technical Bid. If a bidder fails to enclose the documentary proof for eligibility, their bid will be summarily rejected.

#	Minimum Eligibility Criteria	Proof to be submitted for fulfilling the Eligibility Criteria
1.	The bidder must be either an OEM or single authorized representative by OEM	Manufacturers license in the case of OEM OR Authorization in the name of bidder (if not OEM) as per Annexure "A" in this RFP.
2.	The bidder must be registered in India as per government law and should be in existence in India for at least last 5 years, as on date of submission of bid.	The Bidder shall provide the registration certificate for Registered Companies, Partnership Deed for Partnership Firms/VAT or Service Tax Registration Certificate for Sole Proprietorship Firms.
3.	ISO 9001:2008 Certificate issued in the name of OEM for Manufacturing Process and ISO 14001 Certificate issued in the name of OEM for handling of hazardous items in the manufacturing process.	Copies of valid ISO 9001:2008 and ISO 14001 Certificates.
4.	The Bidder should be in the business of selling SMF Batteries for at least last 5 years.	The Bidder should submit work order copy minimum 5 year old or more.
5.	The Bidder must have a minimum average annual turnover of at least Rupees 2.5 Crores in each of the last three audited financial years	Audited Balance sheet and Profit & Loss account statement of the Bidder for each of the last 3 audited financial years

#	Minimum Eligibility Criteria	Proof to be submitted for fulfilling the Eligibility Criteria
	(FY 12-13, FY 13-14, FY 14-15) in India and should not be a loss making entity.	OR Certificate duly signed by Statutory Auditor of the Bidder for total turnover in each of the 3 given years.
6	The Bidder must have successfully executed work order of supply, installation and maintaining SMF Batteries of minimum value of Single order of Rs. 40 lakhs **OR** Two orders of Rs. 25 lakhs each **OR** Three orders of Rs. 20 lakhs each in India in last 5 years as on the date of submission of Bid for any of the State/Central Govt./PSU	Copy of Work order/s or Agreement to be attached.
7	The Bidder should have all necessary licenses, permissions, consents, NOCs, approvals as required under law for carrying out its business. The Bidder should have currently valid Sales tax/Service Tax Registration Certificate and PAN No.	a) Copies of Sales Tax, Service Tax Certificate & PAN No. b) Undertaking be provided by the bidder that he has all the requisite approval/NOC etc. as required under law to carry out its business.
8	The OEM should have their own manufacturing plant in India. Batteries should be made in India only.	Detail documents for the proof of manufacturing unit with address.
9	Bidder should not have been blacklisted and bankrupt by any of the State/Central Government or organizations of the State/Central Government in India in the past three years	Self-Declaration in this regard by the authorized signatory of the bidder. As per Annexure "G".
10	The bidder should furnish, as part of its proposal, an Earnest Money Deposit (EMD) of the Rs. 2,50,000/- (Rs. Two Lakh and Fifty Thousand only) The EMD should be in the form of Demand Draft or Bank Guarantee (As per format prescribed in this RFP) issued by a Nationalized / Scheduled Bank.	EMD document scanned copy should be submitted Online and has to submit hard copy at CHiPS office on or before last date of physical document submission.

5. SCOPE OF WORK

5.1 CHiPS invites online bids from the manufacturers/their authorized distributors/Dealers for supply, installation, commissioning and maintenance of SMF Batteries as per the minimum technical specifications and other terms and conditions mentioned in this Tender document. The warranty for SMF Batteries shall be 27 months from the date of installation and commissioning at site.

5.1.1 The battery should be checked by a live tester at least twice in a year as per schedule provided by CHiPS. The faulty battery should be replaced/ repair immediately after diagnose. If the batteries found faulty during first six month from date of supply than bidder will replace all the faulty batteries without any extra cost to CHiPS.

5.1.2 The Successful Bidder is responsible for all unpacking, assemblies, installations, cabling between hardware units and connecting to main power supplies. The Successful Bidder will test all hardware operations and accomplish all adjustments necessary for successful and continuous operation of the SMF Batteries at all the installation sites.

5.1.3 The Successful Bidder must send a proposed delivery schedule to CHiPS well in advance. The Successful Bidder shall co-ordinate with SWAN Operator and prepares a list where delivery is planned, so that installation and handing over can be carried out. The list of site with material quantity will be as per the Annexure "C"

5.1.4 Old batteries would have to be taken back under buy back in view of the Govt. of India guidelines and would have to be disposed-off as per the e-waste guidelines/policy of the Govt. Any implication in this regard will be on the part of bidder.

5.1.5 The manufacturing date of the battery supplied shall be not be older than 3 month from the date of delivery.

5.2 **Delivery Schedule:**

a. 1 to 50 Nos. - Within 7 days from the date of Purchase Order.
b. 51 to 100 Nos. - Within 14 days from the date of Purchase Order.
c. 101 to 500 Nos. - Within 21 days from the date of Purchase Order.
d. 501 to 1000 Nos. - Within 28 days from the date of Purchase Order.
e. 1001 and above Nos. - Within 35 days from the date of Purchase Order.

6. MINIMUM TECHNICAL SPECIFICATION

Please note that the specifications given below are the minimum specifications. Bidders may quote equivalent or higher specification mentioned in Annexure- B. The bidder should submit the compliance statement as per Annexure-B.

SMF Batteries S#	Item Description	Remark
1.	SMF Batteries	(VRLA)12V/26AH

6.1 Technical information required:

At least the following specifications shall be mentioned on the battery

i. Type designation
ii. Nominal voltage
iii. Rated capacity
iv. Month and year of manufacturer
v. Supplier name and or trade mark
vi. The battery shall carry a marking of polarity of both terminals by plus symbol (+) and minus symbol (-) on the lead adjacent to the terminals and should be with flap on cover to protect it from terminal short circuits.
vii. Manufacturing and supply month should be same that should be clearly indicated on MM/YY format on warranty card and on battery both
viii. Side wall design to maintain structural integrity in high operating temperature

7. BID SUBMISSION

1. Before proceeding please read the instruction to bidder given in the document at **Annexure - H - "Guidelines for bidders on using Integrated e-Procurement System Govt. of Chhattisgarh. (https://eproc.cgstate.gov.in)"**.
2. During any stage of bid submission, CHiPS may request bidders to present original copies of the document submitted online.
3. **EVALUATION OF BIDS**
   a. CHiPS will examine the bids to determine whether :
      - They are complete.
      - They are free from computational errors.
      - Required sureties have been furnished.
      - The documents have been properly signed.
   b. Arithmetic errors will be rectified on the following basis: If there is a discrepancy between words and figures, the amount mentioned in words will prevail.
   c. CHiPS may waive off any minor infirmity or non-conformity or irregularity in a bid which does not constitute a material deviation, provided such a waiving does not prejudice or affect the relative ranking of any bidder.

8. AWARDING CRITERIA FOR CONTRACT

a. **Suppression of facts and misleading information**

i. During the Bid evaluation, if any suppression or misrepresentation of information is brought to the notice of CHiPS, CHiPS shall have the right to reject the Bid and if after selection, CHiPS would terminate the contract as the case may be, will be without any compensation to the Bidder and the EMD/ Security Deposit as the case may be, shall be forfeited.

ii. Bidders should note that any figures in the proof documents submitted by the

Bidders for proving their eligibility is found suppressed or erased, CHiPS shall have the right to seek the correct facts and figures or reject such Bids.

iii. It is up to the Bidders to submit the full copies of the proof documents to meet out the criteria. Otherwise, CHiPS may not consider such documents.

iv. The Tender calls for full copies of documents to prove the Bidder's experience and capacity to undertake the project.

b. Tech-Commercial Bid Evaluation

The Bidders who have duly complied with the Eligibility Criteria will be eligible for further processing.

c. Price Bid Evaluation

i. The Price Bids will be opened online.

ii. The Price evaluation will include all Duties and Taxes as given below.

  i) In cases of discrepancy between the cost quoted in Words and in Figures, cost quoted in words will be considered.

  ii) In evaluation of the price of articles which are subject to excise duty, the price will be determined inclusive of such excise duty;

  iii) In a tender where all the tenderers are from within the State of Chhattisgarh, or where all the tenderers are from outside the State of Chhattisgarh, the sales tax shall be included for the evaluation of the price; and

  iv) Price evaluation will be Inclusive of all Taxes and Delivery charge up to respective location of Chhattisgarh,

iii. The lowest cost per battery as per the above evaluation will be declared as L1. CHiPS will not be responsible for any erroneous calculation of tax rates or any subsequent changes in rates or structure of applicable taxes. All differences arising out as above shall be fully borne by the Successful Bidder.

iv. CHiPS may negotiate with the Lowest Cost offered Bidder (L1) for further reduction of the price.

d. AWARD OF CONTRACT

i. Bidder should submit Performance Bank Guarantee (PBG) as per prescribed format in this RFP before signing the Contract valid for the period of two years.

ii. If bidder fails to deliver the order beyond the delivery schedule, **a grace period of 15 days will be allowed. However, a penalty as mentioned in service clause in this RFP will be imposed on the bidders availing grace period time (of 15 days).**

Further, CHiPS may reserve the right to cancel the order and terminate the contract for faulty Bidder.

iii. No dispute can be raised by any Bidder whose bid has been rejected and no claims will be entertained or paid on this account.

e. CHiPS reserves the right to

i. Negotiate with the Bidder whose offer is the lowest evaluated price for further reduction of prices.
ii. Insist on quality/specification of materials to be supplied.
iii. Modify, reduce or increase the quantity requirements to an extent of 50% of the Maximum Tendered quantity within one year period from signing of Contract.
iv. Change the list of areas of supply locations from time to time based upon the requirement of the purchase.

9. GENERAL TERMS AND CONDITIONS OF THE BID

Note: Bidders must read these conditions carefully and comply strictly while submitting their bids.

1. **THE BIDDER IS EXPECTED TO EXAMINE ALL INSTRUCTIONS**, forms, terms, and specifications in the bidding documents. Failure to furnish all information required in the bidding documents or submitting a Bid not substantially responsive to the bidding documents in any respect may result in the rejection of the Bid.

2. **THE BIDDER SHALL BEAR ALL THE COSTS** associated with the preparation and submission of its bid, and CHiPS in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.

3. **PROFESSIONAL EXCELLENCE AND ETHICS**. Tendering Authority requires that all Bidders participating in this Bid adhere to the highest ethical standards, both during the selection process and throughout the execution of the contract.

4. **CURRENCY OF FINANCIAL PROPOSAL** shall be made in Indian Rupees (INR) only.

5. **FAILURE OF THE SUCCESSFUL BIDDER** to comply with all the requirements shall constitute sufficient grounds for the annulment of the award, in which event CHiPS may make the award to the next lowest evaluated bidder or call for new bids.

6. **AMENDMENT/CANCELLATION**: The Tendering Authority reserves the right to cancel this Tender at any time without any obligation to the Bidders. The Tendering Authority at any time, prior to the deadline for submission of Proposals, may amend the Tender by issuing an addendum in writing or by standard electronic means. The addendum will be binding on all the Bidders. Bidders shall acknowledge receipt of all amendments. To give Bidders reasonable time to take an amendment into account in

their Proposals, the Tendering Authority may, if the amendment is substantial, extend the deadline for the submission of Proposals.

7. **RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:** The Tendering Authority reserves the right to accept any bid, and to annul the bid process and reject all bids at any time prior to award of contract, without assigning any reason & without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the action.

8. **THE TENDERING AUTHORITY RESERVES THE RIGHT TO ACCEPT ANY BID** not necessarily the lowest, reject any bid without assigning any reasons for entering into the Contract.

9. **CONDITIONAL BIDS**: If a bidder imposes conditions, which is in addition to or in conflict with the conditions mentioned herein, his bid is liable to be summarily rejected. In any case none of such conditions will be deemed to have been accepted unless specifically mentioned in the letter of acceptance of bid issued by the Tendering Authority.

10. **PERIOD OF VALIDITY.** Bids shall remain valid for **90** days after last date for bid submission prescribed by CHiPS which may be extended with mutual consent. A bid valid for a shorter period may be rejected by CHiPS as non-responsive.

11. **NOTIFICATION OF AWARD:** Prior to the expiration of the period of the bid validity, CHiPS will notify the successful bidder in writing that its bid has been accepted. After notification of award bidder will submit Security deposit in the form of Performance Bank Guarantee and sign the Contract.

12. **ANY MATTER WHICH HAS NOT BEEN COVERED UNDER THESE PROVISIONS** shall be governed as per the provisions of Chhattisgarh State Government Rules.

13. **ACCEPTANCE TESTING:** The equipment will be tested by CHiPS or CHiPS nominated agency. The supplier should make available a similar system, free of cost, as per the configuration quoted in technical bid.

14. **PROPRIETARY RIGHTS:** The supplier shall indemnify the Purchase against all third party claims of infringement of patent, copy right, trademark, license or industrial design rights, software piracy arising from use of goods or any part thereof within India.

15. **DELAYS IN THE PERFORMANCE OF SUPPLIER'S OBLIGATION:** Any delay by the supplier in the performance of its delivery obligations shall render the supplier liable to any or all of the following sanctions – forfeiture of its performance security, imposition of liquidated damages and / or termination of the contract for default.

16. **PENALTY:** All the items should be delivered as per the schedule of delivery attached in the purchase order from the date of placement of order by CHiPS, any delay will attract penalty of 0.5% of the undelivered item value per week up to a maximum of 5% and the penalty shall be deducted from final amount payable by CHiPS against the Order.

17. **PROFORMA OF BANK GUARANTEE (PBG):** The Selected Bidder at his own expense shall deposit PBG to CHiPS Raipur, before signing of the contract. The PBG will be released after the two years of the signing of the contract subjected to successful completion of scope of work mentioned in the RFP.

18. **LIQUIDATED DAMAGES:** If the supplier fails to deliver any or all the goods or perform the services within the time period specified in the contract, CHiPS shall without prejudice to its other remedies under the contract, deduct from the contract price, as liquidated damages, (Not by way of penalty) 2% per week of the value of undelivered items maximum of 5% and the penalty shall be deducted from final amount paid by CHiPS, CHiPS reserves the right to cancel the order in case the bidder will not deliver the equipment beyond 2 weeks after the delivery period.

19. **TERMINATION FOR DEFAULT:** CHiPS may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, terminate this contract in whole or in part.

a. If the supplier fails to deliver any or all of the goods within the time period(s) specified in the contract.

b. If the supplier fails to perform any other obligation (s) under the contract; or

c. If the supplier, in either of the above circumstances does not rectify / remedy its failure within a period of 15 days (or such longer period as the CHiPS may authorize in writing) after receipt of the default notice from CHiPS. In the event CHiPS terminate the contract.

20. **FORCE MAJEURE**

a. Notwithstanding the provisions of clauses 18, 19 and 20 the bidder shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligation under the contract is the result of an event of force majeure.

b. For purposes of this clause, "Force Majeure" means an event beyond the control of the supplier and not foreseeable events may include, but are not restricted to, acts of CHiPS in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes and other acts of God.

c. If a force majeure situation arises, the supplier shall promptly notify to CHiPS in writing of such condition and the cause thereof. Unless otherwise directed by CHiPS in writing, the supplier shall continue to perform its obligation under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

d. If the force majeure condition(s) mentioned above be in force for a period of 30 days or more at any times, CHiPS shall have the option to terminate the contract on expiry of 30 days of commencement of such force majeure by giving 14 days notice to the supplier in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract prior to such termination.

21. TERMINATION FOR INSOLVENCY: CHiPS may at any time cancel the Contract by giving written notice to the supplier, if the supplier becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to CHiPS.

22. TERMINATION FOR CONVENIENCE: CHiPS, may by 14 days time period written notice sent to the supplier, terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for CHiPS's convenience and the extent to which performance of work under the Contract is terminated and the date upon which such termination becomes effective.

23. RESOLUTION OF DISPUTES: CHiPS and the supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the contract. If, after thirty days from the commencement of such informal negotiations CHiPS and the supplier have been unable to resolve amicably a contract dispute, either party may require that the dispute be referred for resolution as per Arbitration and Conciliation Act, 1996.

24. APPLICABLE LAW: The contract shall be interpreted in accordance with the laws of India, irrespective of the place of delivery, the place of performance or place of payment under the contract. The contract shall deem to have made at the place in India from where the contract has been issued.

25. NOTICES: Any notice given by one party to the other pursuant to this contract shall be sent in writing or by telegram or Telefax and confirmed in writing to CEO, CHiPS, SDC Building, Civil Lines, 02nd floor, Near Civil Lines Police Station, Raipur, Chhattisgarh–492001Fax:- 0771-4066205, Ph No. 0771-4014158

A notice shall be effective when delivered or on the notice's effective date whichever is later.

26. **TAXES & DUTIES:** The supplier shall be entirely responsible for all taxes, duties, license fee etc. All custom duties and levies, duties, Indian Foreign Exchange Law, RBI Guidelines, sales tax payable on components, raw materials and any other items used for their consumption or dispatched directly to respective location of CGSWAN PoPs in the state of Chhattisgarh.

27. **DEFENCE OF SUITS:** If any action in court is brought against the CHiPS/ Consignee for failure or neglect on the part of the contractor to perform any acts, matters, covenants or things under the contract or for the damage or injury caused by the alleged omission of neglect on the part of the contractor, his agents, representatives or sub-contractors, workmen supplier or employees, the contractor in all such cases shall indemnify and keep CHiPS harmless from all costs, damages, expenses or decrees arising out of such action.

28. **WARRANTY**: The Product quoted should be covered for one year comprehensive onsite warranty from date of final delivery and acceptance by end user.

29. **SPECIAL CONDITIONS OF BID**

1. **SUPPLY AND COMMISSIONING:-**

For the Battery Manufactured in India

a) Bidder should conduct 100% pre-dispatch inspection on Battery as per tender specification.

b) CHiPS may nominate third party agencies who will conduct independent inspection and specification conformity on random sample basis at the manufacturer's plant. Random sampling will be done, limiting to 10 pieces per lot.

c) CHiPS would bear the cost of third party inspection for only one manufacturing plant of the supplier. If a Successful Bidder wants to produce in more than one location, then the cost of positioning the third party inspection by CHiPS in the second and subsequent plants would be borne by the Successful Bidder at their cost.

d) For every shipment, samples may be drawn and tested by third party inspection agencies appointed by CHIPS.

e) CHiPS may nominate its own officers to be in the manufacturing plant to supervise the quality of manufacturing process. This would be in addition to the third party inspection.

2. **PACKAGING AND STORAGE:-**

Packaging:-

Each package would contain the month and year of manufacture, manufacturer's serial number and barcode printing of manufacturing details. Stickers containing the manufacturer's serial number and barcode printing of the serial number with one number should be stuck outside the Carton box, in the Warranty manual and in the

acknowledgement form. Detailed instructions regarding this aspect would be issued to the Successful Bidder(s) by CHiPS.

a) Accepted items after third party inspection should be stuck with QC Passed slip.
b) Individual items should be packed in polythene pouches of appropriate sizes.
c) Each box should contain a delivery note containing the manufacturer serial number, month and year of manufacturing along with provision for writing down the beneficiary number, name and date of delivery.

Packing List:-

A packing list should be prepared for the following items.

i) Battery serial number, batch number and serial number
ii) User Manual in Hindi and English in soft or print format.
iii) Do's and Don'ts instruction leaflet in Hindi and English.
iv) Names and addresses of Service centres, contact persons in each service centre, Telephone numbers and also the supervisor's name, address and telephone numbers to enable the end user to contact the supervisors in the event of poor service by the authorised service personnel.

3. LOCATIONS FOR SUPPLY OF GOODS AND SERVICE:

a) The equipment and Services under this contract shall be supplied and commissioned in the respective location of CGSWAN PoPs.
b) The Supplier shall adhere to all the technical as well as commercial terms irrespective of the location of the site.
c) Insuring the goods in transit is the responsibility of the suppliers.
d) The successful Bidder shall send status report on delivery in the format to be prescribed in such intervals as may be required by CHiPS from time to time till the execution of the entire order.
e) In case the Successful Bidder fails to carry out the warranty regulations, CHiPS would engage any other operator and carry out the service/replacement and deduct the amounts from the warranty amount retained by CHiPS as per the Payment terms or from their pending bills or any money due or payable to them
f) Depending upon the ground situations and information from the District officials regarding failure in maintaining acceptance ratio/ warranty/ service delivery etc. on the bidder's part, CHiPS reserves the right to divert the supply of battery from the allotted Successful Bidder.

4. **INSURANCE:** The delivery of goods to the destination is the responsibility of the Successful Bidder only. The goods supplied under the contract should be covered for comprehensive Insurance by the Successful Bidder till delivery and acceptance by the authorized person.

5. ACCEPTANCE :

The supplied battery bank should be in working condition and should support the UPS System at the time of power failure.

6. BILLING:

The Successful Bidder shall raise the invoice for the Batteries supplied in the name of CHiPS and shipping address will be the location address, where the Batteries are delivered. A signed copy of delivery acceptance of Batteries by Location Head should be submitted with Invoice.

7. SUPPORT SERVICES:

a) The Successful Bidder should provide comprehensive maintenance of the Battery, which shall include corrective maintenance at the service centers.
b) The maintenance shall include replacement of all parts. If the Battery is down, the same should be repaired/ restored/ replaced within 72 Hours.
c) The Purchaser reserves right to terminate the contract in the event of unsatisfactory maintenance and claim damages and Costs for non-fulfillment of contract.

8. PAYMENT TERMS

a) All payments will be made in INR only.
b) No advance will be paid or no letter of credit will be issued.
c) 100% payment will be released after submission of acceptance certificate received from the respective sites
d) The payment will be subject to fulfillment of warranty obligations.
e) The Duties and Taxes as applicable at the time of supply within the Delivery Schedule specified in the Tender will be paid. In case, the Duties and/or Taxes have been reduced retrospectively, the successful bidder is liable to return the same.
f) The Successful Bidder will have full and exclusive liability for payment of all Duties, Taxes and other statutory payments payable under any or all of the Statutes/Laws/Acts etc now or hereafter imposed.
g) Payment shall be made within 30 days of the submission of invoices.

ANNEXURE "A"

Annexure "A"
Certificate of Dealership/Authorization Letter/Warranty
(To be provided by the OEMs of devices as mentioned in this tender document on their Letterhead) to be enclosed with Technical bid
Date: _____

To,
CEO, CHiPS
Office of CHiPS
SDC Building, Civil Lines,
02nd floor, Near Civil Lines Police Station,
Raipur, Chhattisgarh–492001

Sir,
This is to certify that I/We am/are the Original Equipment Manufacturer in respect of the products listed below. I/We confirm that

 <Name of Bidder> have due authorization from us to provide product(s) listed below and related services of warranty, licensing and maintenance

 We endorse the warranty, contracting and licensing terms provided by <Bidder> as per the requirement of this tender.

 We further undertake that we as an OEM of the below mentioned equipment will discharge all responsibilities under warranty for the period indicated in the contract, in case the Bidder fails to do the same for any reason

 We also certify that the below mentioned product being supplied by the <Bidder> meets the minimum specifications given in the RFP.

The authorization will remain valid till <*Date of renewal of dealership*>	Product Name
Sr. No.	
1	<*Fill Model number and Product name*>
	…

Thanking You,
Yours faithfully,
Authorized Signatory (ies)[In full and initials]: _____
Name and Title of Signatory (ies): _____
Name of Bidding Company/Firm: _____
Address: _____ ***(Affix the Official Seal of the Bidding Company)***

ANNEXURE "B"

Technical Compliance

(To be enclosed with Technical bid)

Date: _____

To,
CEO, CHiPS
Office of CHiPS
SDC Building, Civil Lines,
02nd floor, Near Civil Lines Police Station,
Raipur, Chhattisgarh–492001

I/We (Name of the Bidder) having registered office at (Address of the registered office) and local office at (Address of the local office), hereby declare and confirm that the specifications of the items offered match/exceed the ones quantified as minimum requirements in the Tender document.

S. No.	Item Specifications	Technical Specification Provided by Bidder	Compliance Yes/No
1.	Type: Sealed Maintenance Free (SMF), batteries Valve Regulated Type (VRLA) conforming to Japanese Industrial standards JISC: 8702 / 1998 (part 1,2,3) or Indian Standard IS15549:2005 or better		
2.	Recharging time from 0 to 90 % state of charge(SOC) (Hrs) in boost mode		
3.	Nominal Voltage: 12 Volt		
4.	AH Capacity @ 20 Hr rate at 27° C to 1.75 VPC		
5.	Purity of Lead ≥99.8%		
6.	Low self discharge lower than 3% per month as rated capacity under normal operating temperature.		
7.	Float Voltage @ 27° C		
8.	Boost Voltage @ 27° C		
9.	Container/ Cover material: The battery container and cashing should make of PC/PC_ABS/ABS blend or newly developed better material		
10.	The quoted battery should satisfy the following specification as per JISC 8702/1998 or IEC60896-21/22 latest or any equal standard. i. General requirement ii. Capacity test		

	iii. High rate discharge test iv. Endurance in cycle v. Charge retention vi. Endurance in trickle application vii. Gas recombination viii. Resistance to vibration ix. Resistance to shocks x. Maximum permissible current		
13.	Existing battery mounting rack is suitable for. LxWxH 167mm x 126mm x 176 mm size battery. If the supplied battery size cannot accommodate in the above existing arrangement, the supplier has to modify/replace the battery mounting without any extra cost.		

Yours faithfully,
Authorized Signatory (ies)[In full and initials]: _____
Name and Title of Signatory (ies): _____
Name of Bidding Company/Firm: _____
Address: _____ (Affix the Official Seal of the Bidding Company)

ANNEXURE "C"

S No.	District	Type	PoP Name	PoP Address	No. of Battery Required
1	Balod	DMC	Balod	Janpad Panchayat	0
2	Balod	BMC	Dondi	Janpad Panchayat	12
3	Balod	BMC	Dondilohara	Janpad Panchayat	12
4	Balod	BMC	Gunderdehi	Janpad Panchayat	12
5	Balod	BMC	Gurur	Janpad Panchayat	12
6	Balodabazar	DMC	Balodabazar	Janpad Panchayat	0
7	Balodabazar	BMC	Bhatapara	Janpad Panchayat	12
8	Balodabazar	BMC	Bilaigarh	Janpad Panchayat	12
9	Balodabazar	BMC	Kasdol	Janpad Panchayat	12
10	Balodabazar	BMC	Palari	Janpad Panchayat	12
11	Balodabazar	BMC	Simga	Janpad Panchayat	12
12	Balrampur	DMC	Balrampur	Janpad Panchayat	0
13	Balrampur	BMC	Kusmi	Janpad Panchayat	12
14	Balrampur	BMC	Rajpur	Janpad Panchayat	12
15	Balrampur	BMC	Ramchandrapur	Janpad Panchayat	12
16	Balrampur	BMC	Shankargarh	Janpad Panchayat	12
17	Balrampur	BMC	Waidrafnagar	Janpad Panchayat	12
18	Bemetara	DMC	Bemetara	SP Office	0
19	Bemetara	BMC	Berla	Janpad Panchayat	12
20	Bemetara	BMC	Navagarh	Janpad Panchayat	12
21	Bemetara	BMC	Saja	Janpad Panchayat	12
22	Bastar	DMC	Jagdalpur	Collectorate Parisar	20
23	Bastar	BMC	Bakawand	Janpad Panchayat	12
24	Bastar	BMC	Bastanar	Janpad Panchayat	12
25	Bastar	BMC	Bastar	Janpad Panchayat	12
26	Bastar	BMC	Darbha	Janpad Panchayat	12
27	Bastar	BMC	Lohandigudha	Janpad Panchayat	12
28	Bastar	BMC	Tokapal	Janpad Panchayat	12
29	Bijapur	DMC	Bijapur	Collectorate Parisar	20
30	Bijapur	BMC	Bhiramgarh	Janpad Panchayat	12
31	Bijapur	BMC	Bhopalpattanam		12

32	Bijapur	BMC	awapalli / Usoor		12
33	Bilaspur	DMC	Bilaspur	Collectorate Parisar	20
34	Bilaspur	BMC	Bilha	Janpad Panchayat	12
35	Bilaspur	BMC	Gaurela	Janpad Panchayat	12
36	Bilaspur	BMC	Kota	Janpad Panchayat	12
37	Bilaspur	BMC	marwahi	Janpad Panchayat	12
38	Bilaspur	BMC	Masturi	Janpad Panchayat	12
39	Bilaspur	BMC	Pendra	Janpad Panchayat	12
40	Bilaspur	BMC	Takhatpur	Janpad Panchayat	12
41	Dantewada	DMC	Dantewada	Collectorate Parisar	20
42	Dantewada	BMC	Geedam	Janpad Panchayat	12
43	Dantewada	BMC	Katekalyan	Janpad Panchayat	12
44	Dantewada	BMC	Kuwakonda	Janpad Panchayat	12
45	Dhamtari	DMC	Dhamtari	Collectorate Parisar	20
46	Dhamtari	BMC	Kurud	Tehsil office	12
47	Dhamtari	BMC	Magarlod	Tehsil office	12
48	Dhamtari	BMC	Nagari	Tehsil office	12
49	Durg	DMC	Durg	Jila Panchayat	20
50	Durg	BMC	Bhilai	Nagar Nigam	12
51	Durg	BMC	Dhamdha	Janpad Panchayat	12
52	Durg	BMC	Patan	Janpad Panchayat	12
53	Gariyabandh	DMC	Gariyabandh	Janpad Panchayat	0
54	Gariyabandh	BMC	Chhura	Janpad Panchayat	12
55	Gariyabandh	BMC	Devbhog	Janpad Panchayat	12
56	Gariyabandh	BMC	Fingeshwer	Janpad Panchayat	12
57	Gariyabandh	BMC	Mainpur	Janpad Panchayat	12
58	Janjgir-Champa	DMC	Janjgir-Champa	Collectorate Parisar	20
59	Janjgir-Champa	BMC	Akaltara	Janpad Panchayat	12
60	Janjgir-Champa	BMC	Baloda	Janpad Panchayat	12
61	Janjgir-Champa	BMC	Bamhneedih	Janpad Panchayat	12
62	Janjgir-Champa	BMC	Dabhra	Janpad Panchayat	12
63	Janjgir-Champa	BMC	Jaijaipur	Janpad Panchayat	12
64	Janjgir-Champa	BMC	Malkharoda	Janpad Panchayat	12
65	Janjgir-Champa	BMC	Pamgarh	Janpad Panchayat	12
66	Janjgir-Champa	BMC	Sakti	Janpad Panchayat	12

67	Jashpur	DMC	Jashpur	Collectorate Parisar	20
68	Jashpur	BMC	Bagicha	Tehsil office	12
69	Jashpur	BMC	Duldula	Janpad Panchayat	12
70	Jashpur	BMC	Farasbahar	Janpad Panchayat	12
71	Jashpur	BMC	Kansabel	Janpad Panchayat	12
72	Jashpur	BMC	Kunkuri	Janpad Panchayat	12
73	Jashpur	BMC	Manora	Janpad Panchayat	12
74	Jashpur	BMC	Patthalgaon	Janpad Panchayat	12
75	Kabirdham	DMC	Kabirdham	Collectorate Parisar	20
76	Kabirdham	BMC	Bodla	Janpad Panchayat	12
77	Kabirdham	BMC	Pandariya	Janpad Panchayat	12
78	Kabirdham	BMC	Sahaspur-lohara	Janpad Panchayat	12
79	Kanker	DMC	Kanker	Collectorate Parisar	20
80	Kanker	BMC	Antagarh	Janpad Panchayat	12
81	Kanker	BMC	Bhanupratappur	Janpad Panchayat	12
82	Kanker	BMC	Charama	Janpad Panchayat	12
83	Kanker	BMC	Durgkondal	Janpad Panchayat	12
84	Kanker	BMC	Koyalibeda / Pakhanjur	Janpad Panchayat	12
85	Kanker	BMC	Narharpur	Janpad Panchayat	12
86	Kondagoan	DMC	Kondagoan	Collectorate Parisar	0
87	Kondagoan	BMC	Makadi	Janpad Panchayat	12
88	Kondagoan	BMC	Baderajpur	Janpad Panchayat	12
89	Kondagoan	BMC	Farasgoan	Janpad Panchayat	12
90	Kondagoan	BMC	Keshkal	Janpad Panchayat	12
91	Korba	DMC	Korba	Jila Panchayat	20
92	Korba	BMC	Kartala	Janpad Panchayat	12
93	Korba	BMC	Katghora	Janpad Panchayat	12
94	Korba	BMC	Pali	Janpad Panchayat	12
95	Korba	BMC	Podiuproda	Janpad Panchayat	12
96	Korea	DMC	Baikunthpur	Collectorate Parisar	20
97	Korea	BMC	Bharatpur	Janpad Panchayat	12
98	Korea	BMC	Khadgaon	Janpad Panchayat	12
99	Korea	BMC	Manendragarh	Janpad Panchayat	12
100	Korea	BMC	Sonhath	Janpad Panchayat	12
101	Mahasamund	DMC	Mahasamund	Collectorate Parisar	20
102	Mahasamund	BMC	Baghbahara	Janpad Panchayat	12
103	Mahasamund	BMC	Basna	Janpad Panchayat	12
104	Mahasamund	BMC	Pithora	Janpad Panchayat	12
105	Mahasamund	BMC	Saraipali	Janpad Panchayat	12
106	Mungeli	DMC	Mungeli	Collectorate Parisar	0
107	Mungeli	BMC	lormi	Janpad Panchayat	12

108	Mungeli	BMC	Patharia	Janpad Panchayat	12
109	Narayanpur	DMC	Narayanpur	Collectorate Parisar	20
110	Narayanpur	BMC	Orchha		12
111	Raigarh	DMC	Raigarh	Collectorate Parisar	20
112	Raigarh	BMC	Dharamjaigarh	Janpad Panchayat	12
113	Raigarh	BMC	Gharghoda	Janpad Panchayat	12
114	Raigarh	BMC	Kharsia	Janpad Panchayat	12
115	Raigarh	BMC	Lailunga	Janpad Panchayat	12
116	Raigarh	BMC	Pussore	Janpad Panchayat	12
117	Raigarh	BMC	Saranggarh	Janpad Panchayat	12
118	Raigarh	BMC	Baramkela	Tehsil office	12
119	Raigarh	BMC	Tamnar	Janpad Panchayat	12
120	Raipur	SMC	Raipur	CGSDC, Raipur	
121	Raipur	BMC	Abhanpur	New Narega (R.E Building.)	12
122	Raipur	BMC	Arang	Janpad Panchayat	12
123	Raipur	BMC	Dharsiva	Janpad Panchayat	12
124	Raipur	BMC	Naya Raipur	HOD Building	12
125	Raipur	BMC	Raipur	Jila Panchayat	12
126	Raipur	BMC	Tilda	Janpad Panchayat	12
127	Rajnandgaon	DMC	Rajnandgaon	Collectorate Parisar	20
128	Rajnandgaon	BMC	Chuikhadan	Janpad Panchayat	12
129	Rajnandgaon	BMC	Chawki	Janpad Panchayat	12
130	Rajnandgaon	BMC	Chhuria	Janpad Panchayat	12
131	Rajnandgaon	BMC	Dongargaon	Janpad Panchayat	12
132	Rajnandgaon	BMC	Dongargarh	Janpad Panchayat	12
133	Rajnandgaon	BMC	Khairagarh	SDM Office	12
134	Rajnandgaon	BMC	Manpur	Janpad Panchayat	12
135	Rajnandgaon	BMC	Mohla	Tehsil office	12
136	Sarguja	DMC	Ambikapur	Collectorate Parisar	20
137	Sarguja	BMC	Batoli	Janpad Panchayat	12
138	Sarguja	BMC	Lakhanapur	Janpad Panchayat	12
139	Sarguja	BMC	Lundra	Janpad Panchayat	12
140	Sarguja	BMC	Mainpat	Janpad Panchayat	12
141	Sarguja	BMC	Sitapur	Janpad Panchayat	12
142	Sarguja	BMC	Udaipur	Janpad Panchayat	12
143	Sukma	DMC	Sukma	Janpad Panchayat	0
144	Sukma	BMC	Konta	Janpad Panchayat	12
145	Sukma	BMC	Chindhgarh	Janpad Panchayat	12
146	Surajpur	DMC	Surajpur	Janpad Panchayat	0
147	Surajpur	BMC	Bhaiyathan	Janpad Panchayat	12
148	Surajpur	BMC	Odagi	Janpad Panchayat	12

149	Surajpur	BMC	Pratappur	Janpad Panchayat	12
150	Surajpur	BMC	Premnagar	Janpad Panchayat	12
151	Surajpur	BMC	Ramahnujnagar	Janpad Panchayat	12
					1828

ANNEXURE "D"

BID FORM

To,
CEO, CHiPS

Office of CHiPS

SDC Building, Civil Lines,
02nd floor, Near Civil Lines Police Station,
Raipur, Chhattisgarh–492001
Fax:- 0771-4066205, Ph No. 0771-4014158

Sir,

Having examined the bidding documents, we undersigned, offer to supply and deliver (description of goods and services) in conformity with the said bidding documents as per the prices given in the price schedule. We undertake, if our bid is accepted, to commence delivery within (number) days and to complete delivery of all the items specified in the contract within (number) days calculated from the date of receipt of your Purchase Order.

We agree to abide by this bid for a period of 90 days from the date fixed for bid opening in instructions to bidders and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof, shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated _____ day of_____ 2016

Signature and Seal of the Bidder

ANNEXURE "E"

PRICE SCHEDULE

To,
CEO, CHiPS

Office of CHiPS

SDC Building, Civil Lines,
02nd floor, Near Civil Lines Police Station,
Raipur, Chhattisgarh–492001

Bid form for bid no. ---------- date of opening ----------

1. We ---------- hereby offer to supply the following items at the prices and within the period indicated below:

Sr. No.	Item	Description	Price per Unit	Taxes	Total price inclusive Taxes
1	SMF Battery with all accessories	As per tender document.			
2	Buy Back for Old battery	As per tender document.			
Total Amount in Figure					
Total Amount in Words					

2. It is herewith certified that we have understood the instruction to bidders and also the general and special conditions of the bid and have thoroughly examined specifications and thoroughly aware of the nature of goods required and our offer is to supply goods strictly in accordance with the requirements and according to the terms mentioned in the bid.
3. We hereby offer to supply the goods detailed above or such portion, thereof as you specify in the 'Purchase Order at the price quoted and agree to hold this offer open for acceptance for a period of 90 days from the date of opening of bid. We shall be bound by the communication of acceptance dispatched within the prescribed time.
4. Above rates are inclusive of all taxes and Rates are valid for a period of 1 years from signing date of Contract.
5. We will deliver the equipment as per required schedule given on the purchase order (requirement) received from CHiPS

Note:-

a) The Bidders may prepare their bid form as per this Performa.
b) No change in the Performa is permissible.

c) No erasures or alterations in the text of the Bid are permitted. Any correction made in the Bid shall bear initial by the bidder.

Dated _____ 2016 (Signature and seal of manufacturer/ bidder)

ANNEXURE "F"

PROFORMA OF PERFORMANCE BANK GUARANTEE

(To be stamped in accordance with stamp Act)

Bank Guarantee No. Date

Ref. :

To,

CEO, CHiPS

Office of CHiPS

RDA Building, Room No.- D/126-132,
02nd floor, Infront of Tehsil office,
Raipur, Chhattisgarh– 492001
Fax:- 0771-4066205, Ph No. 0771-4066277

This Deed of Guarantee executed at ——————— by ——————— (Name of the Bank) having its Head/Registered office at ——————————— (hereinafter referred to as "the Guarantor") which expression shall unless it be repugnant to the subject or context thereof include its heirs, executors, administrators, successors and assigns;

In favor of The Chief Executive Officer, Chhattisgarh infotech and biotech Promotion Society (CHiPS), under Department of Information Technology and Biotechnology, Government of Chhattisgarh, having its office at 2nd Floor, RDA Building, Temple Complex, ShastriChowk, Raipur, Chhattisgarh (hereinafter called "CHiPS" which expression shall unless it be repugnant to the subject or context thereof include its heirs, executors, administrators, successors and assigns); Whereas M/s _____. a company formed under _____ (specify the applicable law) and having its registered office at _____ has been, consequent to conduct and completion of a competitive bidding process in accordance with the Request For Proposal (RFP) No. _____ dated __/__/2015 issued by CHiPS, and selected M/s _____ (hereinafter referred to as Empanelled Firm) for the Contract by CHiPS as more specifically defined in the aforementioned Document including statement of work and the Agreement executed between the CHiPS Empanelled Firm. The Contract requires the Empanelled Firm to furnish an unconditional and irrevocable Bank Guarantee for an amount of Rs. 2,50,00,000/- (Rupees two Croreand fifty lakhonly) by way of security for guaranteeing the due and faithful compliance of its obligations under the Contract.

Whereas, the Empanelled Firm approached the Guarantor and the Guarantor has agreed to provide a Guarantee being these presents: Now this Deed witnessed that in consideration of the premises, We, ————— Bank hereby guarantee as follows:

1. The Empanelled Firm shall deliver the requirement as per the Contract, in accordance with the terms and subject to the conditions of the Contract, and fulfill its obligations there under
2. We, the Guarantor, shall, without demur, pay to CHiPS an amount not exceeding **Rs. 2,50,00,000/- (Rupees Two Crore and fifty lakhonly)** within 7 (seven) days of receipt of a written demand therefore from CHiPS stating that the Empanelled Firm has failed to fulfill its obligations as stated in Clause 1 above.

3. The above payment shall be made by us without any reference to the Empanelled Firm or any other person and irrespective of whether the claim of the CHiPS is disputed by the Empanelled Firm or not.
4. The Guarantee shall come into effect from_____ (Start Date) and shall continue to be in full force and effect till the earlier of its expiry at 1700 hours Indian Standard Time on _____ (Expiry Date) (both dates inclusive) or till the receipt of a claim, from CHiPS under this Guarantee, which is one month after the expiry of performance guarantee, whichever is earlier. Any demand received by the Guarantor from CHiPS prior to the Expiry Date shall survive the expiry of this Guarantee till such time that all the moneys payable under this Guarantee by the Guarantor to CHiPS.
5. In order to give effect to this Guarantee CHiPS shall be entitled to treat the Guarantor as the principal debtor and the obligations of the Guarantor shall not be affected by any variations in the terms and conditions of the Agreement or other documents by CHiPS or by the extension of time of performance granted to the Empanelled Firm or any postponement for any time of the power exercisable by CHiPS against the Empanelled Firm or forebear or enforce any of the terms and conditions of the Contract and we shall not be relieved from our obligations under this Guarantee on account of any such variation, extension, forbearance or omission on the part of CHiPS or any indulgence by CHiPS to the Empanelled Firm to give such matter or thing whatsoever which under the law relating to sureties would but for this provision have effect of so relieving us.
6. This Guarantee shall be irrevocable and shall remain in full force and effect until all our obligations under this guarantee are duly discharged.
7. The Guarantor has power to issue this guarantee and the undersigned is duly authorized to execute this Guarantee pursuant to the power granted under _____.

In Witness whereof the Guarantor has set its hands hereunto on the day, month and year first hereinabove written.

AuthorisedSignatory(ies) _____Bank
Dated this …….. day of …….. at …….

Witness	Witness
(Signature)	(Signature)

Name …… (Banker's rubber stamp)
Official address) …….
(Name)
Designation with bank stamp ……
Note : The stamp is to be in the name of executing bank.

ANNEXURE "G"

DECLARATION FOR NOT BLACK LISTED

Date .....

To,
CEO, CHiPS
Office of CHiPS
SDC Building, Civil Lines,
02nd floor, Near Civil Lines Police Station,
Raipur, Chhattisgarh–492001

Dear Sir,

Ref.: Tender No.

I / We ..... hereby confirm that our firm has not been banned or blacklisted by any government organization/Financial institution/Court /Public sector Unit /Central Government.

Signature of Bidder..... Place :

Name ..... Date :

Designation .....

Seal

Annexure – "H"

Guidelines for bidders on using Integrated eProcurement System Govt. of Chhattisgarh. https://eproc.cgstate.gov.in

Note: These conditions will over-rule the conditions stated in the tender document(s), wherever relevant and applicable.

1. Vendor / Bidder Registration on the e-Procurement System:

.

All the Users / Bidders (Manufacturers / Contractors / Suppliers / Vendors / Distributors etc.) registered with and intending to participate in the Tenders of various Govt. Departments / Agencies / Corporations / Boards / Undertakings under Govt. of Chhattisgarh processed using the Integrated e-Procurement System are required to get registered on the centralized portal https://eproc.cgstate.gov.in and get approval on specific class (e.g. A, B, C, D, UGE, UDE, Others/Open) from Public Works Department (in case to participate in tenders restricted to vendors / bidders in a particular class).

The non – registered users / bidders who are also eligible to participate in the tenders floated using the e-Procurement system are also required to be registered online on the e-Procurement system.

Vendors are advised to complete their online enrolment / registration process on the portal well in advance to avoid last minute hassle, it is suggested to complete enrolment at least four days before the last date of bid submission date, failing which may result in non-submission of bids on time for which vendor/end user shall be solely responsible.

For more details, please get in touch with e-Procurement system integrator, M/s. Mjunction Services Limited, Raipur – 492 001 on Toll free 1800 258 2502 or email helpdesk.eproc@cgswan.gov.in.

2. Digital Certificates:

The bids submitted online must be signed digitally with a valid Class II / Class – III Digital Signature Certificate to establish the identity of the bidders submitting the bids online. The bidders may obtain pair of Encryption & Signing Class – II / Class – III Digital Certificate issued by an approved Certifying Authority (CA) authorized by the Controller of Certifying Authorities (CCA), Government of India.

Note: It may take upto 7 to 10 working days for issuance of Class-II / Class-III Digital Certificate, Therefore the bidders are advised to obtain it at the earliest. It is

compulsory to possess a valid Class-II / Class-III Digital Certificate while registering online on the above mentioned e-Procurement portal. A Digital Certificate once mapped to an account / registration cannot be remapped with any other account / registration however it may be inactivated / deactivated.

Important Note: bid under preparation / creation for a particular tender may only be submitted using the same digital certificate that is used for encryption to encrypt the bid data during the bid preparation / creation / responding stage. However bidder may prepare / create and submit a fresh bid using his/her another / reissued / renewed Digital Certificate only within the stipulated date and time as specified in the tender.

In case, during the process of a particular bid preparation / responding for a tender, the bidder loses his/her Digital Certificate because of any reason they may not be able to submit the same bid under preparation online, Hence the bidders are advised to keep their Digital Certificates secure to be used whenever required and comply with IT Act 2000 & its amendments and CVC guidelines.

The digital certificate issued to the authorized user of an individual / partnership firm / private limited company / public limited company / joint venture and used for online bidding will be considered as equivalent to a no-objection certificate / power of attorney to the user.

Unless the certificate is revoked, it will be assumed to represent adequate authority of the specific individual to bid on behalf of the organization / firm for online tenders as per Information Technology Act 2000. This authorized user will be required to obtain a valid Class-II / Class-III Digital Certificate. The Digital Signature executed through the use of Digital Certificate of this authorized user will be binding on the organization / firm. It shall be the responsibility of management / partners of the concerned organization / firm to inform the Certifying Authority, if the authorized user changes, and apply for a fresh digital certificate for the new authorized user.

3. Online Payment: As the bid is to be submitted only online, bidders are required to make online payment(s) of the Registration fee / Transaction or Service fees / EMD using the online payments gateway services integrated into the e-Procurement system using various payment modes like Credit Card / Debit Card / Internet Banking / Cash Card / NEFT / RTGS etc.

For the list of available online modes of electronic payments that are presently accepted on the online payments gateway services, please refer the link '**Payments accepted online**' on the eProcurement portal https://eproc.cgstate.gov.in**.**

4. Setup of User's Computer System: In order to operate on the e-Procurement system for a bidder / user, the computer system / desktop / laptop of the bidder is required to have Java ver. 765 , Internet explorer 9 / 11, latest Mozila firefox with IE Tab V2 (Enhanced IE Tab) or any other latest browser. A detailed step by step

document on the same is available on the home page. Also internet connectivity should be minimum one MBPS.

5. Publishing of N.I.T.: For the tenders processed using the e-Procurement system, only a brief advertisement notice related to the tender shall be published in the newspapers and the detailed notice shall be published only on the e-Procurement system. Bidders can view the detailed notice, tender document and the activity time schedule for all the tenders processed using the e-Procurement system on the portal https://eproc.cgstate.gov.in**.**

6. Tender Time Schedule: The bidders are strictly advised to follow the tender time for their side for tasks / activities and responsibilities to participate in the tender, as all the activities / tasks of each tender are locked before the start time & date and after the end time & date for the relevant activity of the tender as set by the concerned department official.

7. Download Tender Document(s): The tender document and supporting document(s) if any can be downloaded only online. The tender document(s) will be available for download to concerned bidders after online publishing of the tender and up to the stipulated date & time as set in the tender.

8. Submit Online Bids: bidders have to submit their bid online after successful filling of forms within the specified date and time as set in the tender.

The encrypted bid data of only those bidders who have submitted their bids within the stipulated date & time will be accepted by the e-Procurement system. It is expected that the bidder complete his bid ad submit within timeline, a bidder who has not submitted his bid within the stipulated date & time will not be available during opening.

Bid documents uploading during bid preparation should be less than five MB (for individual document) and over all bid documents should be less than fifty MB.

9. Submission of Earnest Money Deposit: The bidders shall submit their Earnest Money Deposit Either as usual in a physically sealed Earnest Money Deposit envelope and the same should reach the concerned office OR Online using payment gateway as stated in the Notice Inviting Tender. Bidders also have to upload scanned copy of Earnest Money Deposit instrument OR Online Payment /NEFT/RTGS receipt along with the reference details online.

10. Opening of Tenders: The concerned department official receiving the tenders or his duly authorized officer shall first open the online Earnest Money Deposit envelope of all the bidders and verify the same uploaded by the bidders. He / She shall check for the validity of Earnest Money Deposit as required. He / She shall also verify the scanned documents uploaded by the bidders, if any, as required. In case, the requirements are incomplete, the next i.e. technical and commercial envelopes of the concerned bidders received online shall not be opened.

The concerned official shall then open the other subsequent envelopes submitted online by the bidders in the presence of the bidders or their authorized

representatives who choose to be present in the bid opening process or may view opened details online.

10. Briefcase: Bidders are privileged to have an online briefcase to keep their documents online and the same can be attached to multiple tenders while responding, this will facilitate bidders to upload their documents once in the briefcase and attach the same document to multiple bids submitting.

For any further queries / assistance, bidders may contact:

1. The Service Integrator of e-Procurement system, M/s. Mjunction Service Ltd. on Help Desk Toll free No. 1800 258 2502 or email helpdesk.eproc@cgswan.gov.in.

2. Mr. Shailesh Kumar Soni, Sr. Manager, Chhattisgarh Infotech & Biotech Promotion Society (CHiPS) on Tel. No. 0771 - 4014158 or email: pro-chips@nic.in.