DIRECTORATE OF AVIATION
Government of Chhattisgarh

Phone & Fax No:+91(O)771-2510172

AD 3/9, CAP. COM.MANTRALAY
NAYA RAIPUR (CG): 492001,INDIA

Ref. No : F-DA/Eng/Tender-Cleaning / 4061 /2013 **Raipur, Date: 16-12-13**

TENDER NOTICE FOR CLEANING WORK

Sealed tenders in the prescribed proforma (Tender Form) are invited by Directorate of Aviation Govt. of Chhattisgarh for award of contract for sweeping/cleaning of State Hangar Mana Airport and Office premises. The cleaning area consists of Hangar (61.6mX35.9m),apron and taxi track (194.5m X 16 m),rooms(Qty40) and attached toilets, corridors, parking space (45.9m X 33.9 m)and common urinals.

Tender form and terms & conditions of the tender may be downloaded from website http://cgstate.gov.in.

Sealed tender must be submitted by Directorate of Aviation, State Hangar Police Line, Raipur (C.G.) so as it reaches by 16:00 hrs on 28 December, 2013 at 04:00 PM.

Yours Sincerely

Sd./-
Commissioner
Directorate of Aviation,
Govt of Chhattisgarh

TERMS AND CONDITIONS FOR CLEANING WORK.

1. The contract shall remain in force for a period of one year from the date of signing of agreement.

2. Rate quoted shall be inclusive of wages to be paid to the engaged manpower, cost of material to be used i.e. brooms ,dusters, odonil ,toilet cleaning material, phenyl, liquid soap, toilet paper etc

3. The details of cleaning work involved are as under :-

    a. Proper and effective cleaning, washing and swabbing of Hangar floor, All rooms, All toilets, sanitary fittings including removal of chockages and garbage. Dusting and cleaning of all hard areas like floor, ceiling ,roof , wall, doors and windows etc.
    b. Spraying of air freshener in the rooms, availability of odonil, liquid soap in the toilets.
    c. Proper and effective cleaning of all doors, windows their handles and knobs of toilets.

4. The contractor should provide minimum four sweepers under competent supervisor on all working days and if Hangar/office opens on Sunday or holidays cleaning services have to be provided.

5. Contract will ensure minimum wage payment to all sweepers/ supervisor engaged for Cleaning.

6. Complete area as described should be thoroughly cleaned once every day . VIP room and any area if so directed by Hangar In charge may be required to be cleaned repeatedly as per requirements.

7. If the service of the contractor during any calendar month is not found to be satisfactory and the office is compelled to incur expenditure for its restorations improvement, the cost of the same will be deduted from the amount due to the contractor and the decision of the office in this regard shall be final. On each day of the complaint, the officer will deduct per day charges on prorate basis from the monthly payment.

8. Tender form in the attached format should be submitted along with a fee of Rs. 500/- in the form of DD in the favor of Director, Directorate of Aviation , Govt. of Chhattisgarh payable at Raipur. Completed tender form should reach this office by 24th Dec 2013 1500 hrs. No form would be accepted beyond this time period.

TENDER FORM FOR CLEANING WORK

1. Name (BLOCK LETTERS) :
2. Address
3. Telephone No.
4. Registration No. of the firm:
5. Experience(Maintenance/cleaning of Toilets of Government Department/Organisations.

   Name of Government Dept/ Organisation: Period of Contract

   a)

   b)

   c)

6. PAN/Tax certificates etc.
7. Rate on monthly basis.

Place: Sign. of Tenderer :

Date: Seal: